

दीगो तथा उत्थानशिल खाद्य प्रणालीका लागि पर्यावरणीय कृषि सम्मेलन  
Conference on Agro-ecology for Sustainable and Resilient Food System

## Author Guidelines

### Guideline for Papers (Oral Presentation)

**General:** The manuscript must be type written in the following order: Title, Author (s) name and address, Abstract, Keywords, Main text (with introduction/background, objectives, conceptual/analytical framework, research methods/techniques, results and discussion, and conclusion/recommendation), Acknowledgement, Appendix, and References. Foot notes for specific details in the text. Provide email address of the principal author or presenter in the conference.

**Abstract:** The abstract should concisely state the scope of work, objectives, methodology, major findings, conclusions and policy implications/recommendations. It should not contain abbreviated word(s). If repetition is needed, full form of the abbreviated word must be given the first time it appears. It should not exceed 300 words.

**Key words:** 3-5 words.

**Font:** Times New Roman; Size: 14 for title, 12 for heading and general text, and 10 for tables and figures. The title and headings should be bold. Font size for foot notes should be 10.

**Line spacing:** 2

**Page margin:** Top: 2.5 cm, Bottom: 2.5 cm, Left: 3.0 cm, and Right: 2.5 cm

**Paper length:** maximum 5000 words (excluding reference).

**Units of measurement:** All units and measures should be in metric system or in the International System Units (SI). Local units and measures can be used in parenthesis.

**Titles, headers and page numbers:** Place a title before the text of your paper and make it center-aligned. Capitalize all the main words. Articles, short conjunctions and prepositions are not capitalized. Do not make your title indented, italicized, underscored or bold. Include page number in the header of your paper, in the top right corner of a page. Place your last name in the header right before the page number.

**References:** Only the articles cited in the paper should be used as references. References should be cited in the text according to the Harvard reference system (<https://www.librarydevelopment.group.shef.ac.uk/referencing/harvard.html#headingJournalArticleManyAuthors>), that is, use the last name of the author(s), the date of publication and, following quoted material, the page references. Also note:

1. Ibid. (and the like) not used when repeating citations. Simply repeat the original citation verbatim, e.g. (Orwell, 1945).

2. Multiple citations within parentheses should be divided by a semi-colon, and there should be no use of '&' within such multiple references. References to works published in the same year should be cited e.g. (Smith, 1991a, b).
3. Multiple citations within text should be ordered by date, not alphabetically by author's name, e.g. (Smith, 1902; Jones and Bower, 1934; Brown, 1955, 1958a, b; Green, 1995).
4. *et al.* may be used in citations within the text when a paper or book has three or more authors, but note that all names are given in the reference itself.
5. Page spans in references should be given in full, e.g. Sedgewick (1935: 102-103).

References cited together in the text should be arranged chronologically. The list of references should be arranged alphabetically on authors' names, and chronologically per author.

#### *Book/Multiple Authors*

- Archer, K., Gibbins, R., Knopff, R., and Pal, L. 1995. *Parameters of Power: Canada's Political Institutions* Scarborough: Nelson.
- Kuznets, S. 1969. *Modern Economic Growth: Rate, Structure and Spread*. New Haven, CT, Yale University Press.

#### *Articles in Edited Volumes*

- Bennett, C.J. and Bayley, R. 1981. The new public administration of information: Canadian approaches to access and privacy, in: M.W. Westmacott and H.P. Mellon (eds) *Public Administration and Policy: Governing in Challenging Times*. (Scarborough: Prentice-Hall), pp. 116–127.

#### *Articles in Journals(Print)*

- Tangerman, S., Josling, T.E. & Pearson, S.R. 1987. Multilateral negotiations on farm support levels, *World Economy*, 10, pp. 265-281.
- Salazar, D.J. and Alper, D.K. 2002. Reconciling environmentalism and the left: perspectives on democracy and social justice in British Columbia's environmental movement. *Canadian Journal of Political Science*, 35(4), pp. 527–540.

#### *Articles in Journals (Electronic)*

- Dobson, H., (2006). Mister Sparkle meets the 'Yakuza': depictions of Japan in The Simpsons. *Journal of Popular Culture* [online]. **39**(1), 44–68. [Viewed 5 October 2015]. Available from: doi: 10.1111/j.1540-5931.2006.00203.x

#### *Reports, proceedings, unpublished literature*

- Panayiotis, C.A. 1999. Convergence across Canadian provinces. Discussion paper series, No. 99-03, Department of Economics, University of Calgary.
- Nesbitt-Larking, P. 1994. The 1992 referendum and the 1993 federal election in Canada: Patterns of protest, in: Proceedings of the annual meeting of the Canadian Political Science Association, Calgary, Canada, pp. 351–365.
- Barr, C.W. 2000. Evaluations of political leaders in Canada, Britain and the United States. Doctoral dissertation, York University, Toronto, Ontario.

### *Articles in Newspapers*

Smith, A. 1999. Spending limits irk Cabinet. The Globe and Mail, 3 December, p. A1. *Internet source*: Give the universal resource locator in full: Nepalese Journal of Agricultural Economics (Vol. 1, No. 1, September 2011)

<http://info.wlu.ca/~wwwpress/jrls/cjps/english/cjpsstyle.html>

### *Articles in Internet / Website*

Ikerd, J. 1999. Sustainable agriculture as a rural economic development. Retrieved from <http://www.ssu.missouri.edu/faculty/JIkerd/papers/sa-cdst.htm> on 2 May 2002.

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- All authors have contributed for the research/writing paper and read the submitted version of the manuscript and there is no any competing interest regarding the manuscript
- The work is original (not published elsewhere) and not submitted elsewhere or not currently being under consideration for publication elsewhere
- All the authors have read author's guideline of the conference Review and Editorial Committee
- The article mentioned above has been written by the stated author(s) and contains no unlawful statements
- The article does not violate any intellectual/personal property right of any person or entity.

### **Peer review process:**

Technical Committee (TC) of the conference adopts the single blind peer review process. The manuscript will be sent to at least two peer reviewers. The TC maintains a roster of peer reviewers. The TC carries out a quick review before sending to the peer reviewer. If the manuscript does not meet minimum quality standards as stated in the author's guideline, the manuscript may be rejected or sent back to the authors for revision before review process. The manuscript satisfying the minimum quality standard will be given a manuscript ID and sent for peer review process to at least two peer reviewers along with an evaluation form and guideline for reviewer. Generally, the reviewers are requested to submit their comments within two weeks'

period. Based on the suggestions/ recommendations from the peer reviewers, the TC may take any of the following three decision- accept, accept after major/minor revision and reject, and will communicate to the respective authors accordingly. If the recommendation from one peer reviewer contradicts with another one, the manuscript may be sent to a third peer reviewer after decision at the TC meeting. Based on the recommendations and suggestions of all the reviewers, the TC decides whether to accept, reject or accept after revision. The manuscripts which require revision will be sent back to author(s) with the reviewers' comments. The revised manuscript will be accepted if the authors have incorporated all the suggestions from the peer reviewers. However, the manuscript will be rejected if the comments are not incorporated adequately.